



TREASURER REPORT

March 3, 2022

Date	Description	Budget Category	Withdrawal	Deposit	Total
1/22/2022	Beginning Balance				\$2,001.32
	Staples Notebooks, Pens, USB				
1/28/2022	Drives and highlighters	Consumable Supplies	\$288.59		\$1,712.73
Ending Balance					\$1,712.73

Starting Budget	\$2,891.29		
DON	\$91.29		\$91.29
Bank Fee	\$56.61	\$ (56.61)	\$0.00
Admin & Special Projects	\$500.00	\$ (384.59)	\$115.41
Consumable Supplies	\$1,000.00	\$ (548.36)	\$451.64
Miscellaneous Expenses	\$1,243.39	\$ (189.00)	\$1,054.39
Total Budget to Date	\$2,891.29	\$ (1,178.56)	\$1,712.73

NOTE:
 Before purchasing, please email Becky Walcott at bwalcott65@gmail.com to make sure money is available.
 I have the blanket Ohio Sales and Use Tax Exemption Certificate to fill out, as FSAC does not pay tax on purchased items. I will keep a list of companies that have received the form, so please check with me before purchasing.
 For reimbursement, please fill out the **PUCHASE REIMBURSEMENT FORM** found on page 19 of the By-Laws.
 Any purchases over \$500 will need three quotes, and please do your best to purchase from far south businesses.

Becky Walcott

Prepared by Becky Walcott