



TREASURER REPORT

April 7, 2022

Date	Description	Budget Category	Withdrawal	Deposit	Total
1/22/2022	Beginning Balance				\$2,001.32
	Staples Notebooks, Pens, USB				
1/28/2022	Drives and highlighters	Consumable Supplies	\$288.59		
	Advantage Print Solutions- Nameplate and Magnetic				
2/9/2022	badge- Sheila Eubanks	Miscellaneous Expenses	-\$50.86		
Ending Balance					\$1,661.87

Starting Budget	\$2,891.29		
DON	\$91.29		\$91.29
Bank Fee	\$56.61	\$ (56.61)	\$0.00
Admin & Special Projects	\$500.00	\$ (384.59)	\$115.41
Consumable Supplies	\$1,000.00	\$ (548.36)	\$451.64
Miscellaneous Expenses	\$1,243.39	\$ (270.72)	\$972.67
Total Budget to Date	\$2,891.29	\$ (1,260.28)	\$1,631.01

NOTE:
 Before purchasing, please email Becky Walcott at bwalcott65@gmail.com to make sure money is available. I have the blanket Ohio Sales and Use Tax Exemption Certificate to fill out, as FSAC does not pay tax on purchased items. I will keep a list of companies that have received the form, so please check with me before purchasing. For reimbursement, please fill out the **PURCHASE REIMBURSEMENT FORM** found on page 19 of the By-Laws. Any purchases over \$500 will need three quotes, and please do your best to purchase from far south businesses.

Becky Walcott

Prepared by Becky Walcott