



TREASURER REPORT

December 2, 2021

Date	Description	Budget Category	Withdrawal	Deposit	Total
6/1/2022	Beginning Balance				\$1,413.10
	Key Companies Business cards Eileen Neale, Sheila Eubanks,				
5/9/2022	Bruce Miller, Deborah Smith	Misc. Expense	\$131.96		\$1,281.14
5/10/2022	Staples- Inks, Office Supplies	Consumable Expenses	\$1,038.87		242.27
10/7/2021	Ending Balance				\$2,460.82
	Starting Budget		\$2,500.00		
	DON Return Money		\$91.29		\$91.29
	Bank Fees		\$56.61	\$ (56.61)	\$0.00
	Admin & Special Projects		\$33.45	\$ (33.45)	\$0.00
	Consumable Supplies		\$1,531.23	\$ (1,531.23)	\$0.00
	Miscellaneous Expenses		\$470.09	\$ (227.82)	\$242.27
	Total Budget to Date		\$2,182.67	\$ (1,849.11)	\$150.98

NOTE:

Before purchasing, please email Deborah Smith at smithdb738@gmail.com to make sure money is available. I have the blanket Ohio Sales and Use Tax Exemption Certificate to fill out, as FSAC does not pay tax on purchased items. I will keep a list of companies that have received the form, so please check with me before purchasing. For reimbursement, please fill out the **PURCHASE REIMBURSEMENT FORM** found on page 19 of the By-Laws. Any purchases over \$500 will need three quotes, and please do your best to purchase from far south businesses.

Becky Walcott

Prepared by Becky Walcott