



**TREASURER REPORT**

**February 2, 2023**

DATE	DESCRIPTION	WITHDRAWL	DEPOSIT	TOTAL
12/26/2022	Beginning Balance			\$2378.64
12/28/2022	U.S. Post Office	\$9.65		
1/06/2023	Staples	\$260.98		
1/19/2023	VistaPrint	\$50.99		
1/23/2023	Ryder Engraving	\$20.14		
1/26/2023	Ending Balance			\$2036.88

Starting Balance	\$2742.27		\$2742.27
Funds Owed to City	-	\$91.29	\$91.29
Bank Fees	-	-	-
Admin & Special Projects	\$500.00	-	\$500.00
Consumable Supplies	\$1000.00	\$444.41	\$555.59
Miscellaneous Expenses	\$1000.00	\$260.98	\$739.02
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Total Budget to Date	\$2742.27	\$796.68	\$1945.59

**NOTE:**

Before purchasing, please email Connie Miller at [conniem5186@gmail.com](mailto:conniem5186@gmail.com) to make sure that funds are available. I have blanket Ohio Sales Tax and Use Exemption Certificates available for our use, as FSCAC does not pay tax on purchased items. I keep a list of companies that have received the form, so please check with me before making any purchases. We also have a government agency account at Staples that comes with bulk pricing. For reimbursement, please fill out the **PURCHASE REIMBURSEMENT FORM** available from the treasurer or found on page 19 of the by-laws. We will not reimburse you for any taxes paid. Any purchases over \$500 will need three quotes and please do your best to purchase locally.

Connie Miller,  
Treasurer FSCAC